

## *The Parish Associate's Ministry with Lake Nokomis Presbyterian Church*

The Parish Associate ("PA") is technically a role served at the invitation of the Pastor, and not of the congregation or Session. However, since she is an integral part of our life as a congregation, please comment on the following areas of the parish associate's leadership throughout this past year. Be specific. Give concrete examples. Describe what you have observed the PA doing in these areas of leadership. Consider questions such as: What have you noticed that you appreciate? What questions do you have about these areas of the PA's leadership? What needs of the congregation are being met or not met in these areas?

The personnel committee will collect your responses and use them to help write a report of the PA's ministry at LNPC throughout the past year. You will not be quoted. Your responses will remain confidential. If there is a question or lack of clarity about what you have written, a member of the personnel committee\*\* may follow up with you.

<p><b>Congregational Care Leadership</b> Availability and presence with those in transitions or places of vulnerability. With the Pastor, coordination of effective care throughout the congregation.</p>	
<p><b>Theological/Educational Leadership</b> Occasional leading of educational/spiritual opportunities; infusing theology into the church's ministry; empowering leaders and congregants to think theologically.</p>	
<p><b>Worship Leadership</b> Preaching; leading of prayers; pastoral presence; putting together services when agreed to.</p>	

<p><b>Interpersonal Ministry</b> Working effectively with staff members; offering wisdom in conflict.</p>	
<p><b>Self-Care</b> Balancing home, work, play; practicing Sabbath; willingness to set boundaries on time and say 'no.'</p>	

Name \_\_\_\_\_

Date \_\_\_\_\_

*\*\* Personnel Team: Sue Goodspeed, Amy Leafblad, Brian Rainey*

## **Position Description:**

### **Associate Pastor for Congregational Care**

**PT - 10 hours/week**

#### **Temporary Stated Supply**

- Preach approximately every 4-6 weeks
- Provide pastoral guidance and leadership to the Deacons
- Share in leadership of community care and visitation with senior pastor and Deacons
- Administer the Sacraments - Officiate communion when preaching on a first Sunday, and/or as needed
- Provide emergency pastoral coverage and worship leadership when senior pastor is out of town
- Teach and lead classes and workshops as desired
- Meet twice monthly with Pastor - Head of Staff as collaborative and mutually supportive pastoral staff
- Serve on worship planning team